



SALES TAX DEPARTMENT  
 11465 W. CIVIC CENTER DRIVE, #270  
 AVONDALE, ARIZONA 85323-6808

Account #	Period Covered

DELINQUENT IF NOT PAID BY THE LAST  
 BUSINESS DAY OF THE MONTH.

**RETURN THIS FORM WITH  
 YOUR REMITTANCE TO:**

CITY OF AVONDALE  
 SALES TAX DEPARTMENT  
 11465 W. CIVIC CENTER DRIVE, #270  
 AVONDALE, AZ 85323-6808

SPECIAL NOTICE

*Place a check here and sign at  
 the bottom if you have no taxes to file*

THIS RETURN IS DUE ON  
 THE **20TH** OF THE MONTH

Business Description	Line	Bus. Class	Column 1		Column 2		Column 3		Column 4	Column 5		
			Gross		- Deductions		= Net Taxable		x% Tax Rate	= Tax Amount		
	1											
	2											
	3											
	4											
	5											
	6											
	7	PRIOR BALANCE										
	8	SUBTOTAL Total Col 5 Lines 1 Through7)										
	9	ENTER EXCESS CITY TAX COLLECTED							Plus (+)			
	10	GRAND TOTAL							Equals (=)			
	11	PENALTY							Plus (+)			
	12	INTEREST							Plus (+)			
	13	NET AMOUNT DUE							Equals (=)			
	14	ENTER TOTAL AMOUNT PAID										

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief it is true, correct and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.

\_\_\_\_\_  
 Taxpayer's Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Paid Preparer's Signature

\_\_\_\_\_  
 Print Name

\_\_\_\_\_  
 Phone #

\_\_\_\_\_  
 Print Paid Preparer's Name

( ) Check here if any changes in account status and complete the back of this form.

**A SIGNATURE IS REQUIRED TO MAKE THIS RETURN VALID**

Return original with remittance to address above.

Please make check payable to: CITY OF AVONDALE

**INSTRUCTION AND DEDUCTION EXPLANATIONS**

RETURN IS DUE ON THE 20<sup>TH</sup> OF THE MONTH FOLLOWING THE REPORTING PERIOD AND DELINQUENT IF NOT RECEIVED BY THE LAST WORKING DAY OF THE MONTH.

**PENALTIES:** File your return whether or not taxes are due.

1. Failure to file - A penalty of 5% of the tax due will be assessed for each month, or fraction of a month, beginning with the delinquency date of the return.
2. Failure to Pay - A penalty of 10% of the unpaid tax will be assessed if the tax is not paid timely.
3. Total Penalty - Total Penalties will not exceed 25%.

**INTEREST:** Taxes paid after the delinquency date will be assessed at the federal short-term rate plus three percentage points in accordance with 42-1123 of Arizona Revised Statutes. Interest continues to accrue until taxes are paid. The interest CAN NOT BE abated by the Tax Collector.

Class	Activity	Allowable Deduction or Credit Codes	Class	Activity	Allowable Deduction or Credit Codes
A	Amusement	52, 53, 64	N	Printing	52-55, 64, 65, 74
B	Restaurants & Bars	52, 53, 64, 65, 74	N	Publishing	52-56, 64,65,69, 74
C	Contracting	52-54,62,64,70,71	O	Advertising	52,53,64,69
E	Residential Rental	52-54, 64	R	Rental Real Property	52-54, 64
H	Hotel/Motel	52-54, 64	T	Telecommunications	52-54, 64, 66, (28)
J	Rental Personal Property	52-55,58,64,74	T	Transportation	52, 53, 64
L	Retail Sales	52-56,58-59,63-65,73, 74	T	Utilities	52-54, 64, 65, (28)
M	Mining	52, 53, 64,74	U	Use	52-54, 64, 65, (28)

**SCHEDULE A – GUIDE FOR DEDUCTIONS**

Enter below the deductions and exclusions you used in computing your City Transaction Privilege (Sales) and Use Tax. You must keep a detailed record of all deductions and exclusions. Failure to maintain proper documentation and records required by the city ordinance may result in their disallowance. A separate detail of city's records and documentation must be maintained only when the income, deductions and exemptions are different from the state's. **The table above is a guide for allowable deductions and should not be construed to be complete or all encompassing.** If there are any discrepancies, the City of Avondale Tax Code will prevail.

Enter Business Class From on the front						
Ded. Code	Deduction Code Description	Line 1	Line 2	Line 3	Line 4	Line 5
28	Tax Credits: Available to Speculative Builders (for city tax already paid) and Utility/Telecommunications (for Franchise/License Fee Offsets)					
52	Discounts Allowed (if included in gross)					
53	Refund and Returns (if included in gross)					
54	Sales for Resale or for Lease, Leases for Re-lease					
55	Out-of-State Sales and Leases					
56	50% of Retail Sales to United States Government					
58	Sales and Leases of Medical Devices, Prosthetics and Prescription Drugs					
59	Retail Sales of Gasoline					
62	Out-of-City Construction Contracting					
63	Retail Service Labor (when invoiced separately)					
64	Privilege (Sales) Tax Collected (if included in gross)					
65	Sales and Leases to Nonprofit Primary Health Care Facilities					
66	Interstate Telecommunications					
69	National Advertising					
70	Standard 35% Construction Contracting Deduction					
71	Subcontracting for Prime Contractors/Speculative Builders					
73	Sales and Leases of Income Producing Capital Equipment					
74	Freight Out/Delivery Charges (when invoiced separately)					
75-79	Explain:					
	Explain:					
	Explain:					
	<b>Total Deduction to Column 2</b>	\$	\$	\$	\$	\$

**CHANGES IN STATUS**

License Number:		Effective Date of Change:
My business name has changed to:		
My business location has moved to:		
My new location is rented. The landlord's name, mailing address and telephone number is:		Landlord's telephone no.
My phone numbers have changed:	New business phone number:	New mailing phone number:
Please change my mailing address to:		
Please send a new License Application for the following reason: <input type="checkbox"/> The ownership of my business has changed to: <input type="checkbox"/> I have another location in Avondale		
<input type="checkbox"/> Please cancel my license for the reason noted at the right: Note: If the business has been sold, please provide us with the new owner's name, address, and telephone number. <b>Your license must be returned to complete the cancellation process.</b>		